

# Volunteer Role Description

**PITZHANGER  
MANOR &  
GALLERY**

## Learning & Outreach Volunteer

### **Pitzhanger Manor and Gallery**

Pitzhanger will become a meeting place for creativity, debate and participation, reanimating Sir John Soane's vision to inspire and enrich our communities with art, architecture and design.

### **Our mission is:**

- To conserve and revitalise Sir John Soane's Pitzhanger Manor in his original parkland;
- To celebrate Sir John Soane's genius as a designer: to nurture understanding of the relevance of Soane's work today, and to carry forward his passion to inspire future generations in art, architecture and design;
- To offer a programme of compelling, ambitious and stimulating exhibitions that provoke and inspire;
- Through an imaginative and wide-ranging programme of participation and events to enable a broad and diverse audiences in Ealing, West London and beyond to ignite their creative potential;
- To offer a stimulating place for creative reflection and debate that will encourage fresh ideas and new connections that enrich our lives; and
- To develop a sustainable business that enables Pitzhanger to deliver its aspirations in the long term, seeking to diversify and grow income streams from a wide range of fundraising and commercial activity.

### **Volunteer Role**

Our diverse learning and outreach programme works with audiences of all ages and backgrounds, delivering high-quality engaging workshops and projects that inform and inspire. We are looking for enthusiastic, friendly volunteers who are comfortable working with a wide variety of groups from toddlers to teenagers, teachers to care home residents.

We are looking for volunteers who love learning and can inspire a love of learning in others. You'll need to be proactive and have a positive, can-do attitude. This is a flexible role that involves working across a range of projects and programmes. You could be hunting for minibeasts in the garden with pre-schoolers, designing and building lego bridges with school groups or assisting adult learners in an art class.

# Volunteer Role Description

## Learning & Outreach Volunteer

### Skills and Attributes

- a genuine interest in learning in the arts and heritage sectors
- an interest in working with the public, especially children and young people (previous experience is preferred but not essential)
- a can-do attitude and a positive, proactive approach
- flexibility and patience
- willingness to learn

### Essential

All learning and outreach volunteers must undergo a DBS check in keeping with our safeguarding policy. A copy of our policy in the recruitment of ex-offenders is available to view on request. Any information relating to this will be kept in the strictest confidence.

### Duties

- To assist with the set-up and delivery of learning workshops and events within the manor and gallery
- To support learners during sessions to get the most out of activities
- To support the workshop facilitators and learning staff in planning and administrating events and workshops
- To support learning staff and workshop facilitators in gathering feedback and evaluating events
- To support learning staff and workshop facilitators in safeguarding children, young people and vulnerable adults in line with PMGT's safeguarding policy.
- Other ad-hoc duties appropriate to the role of learning and outreach volunteer

### What we offer

Free entry to our site and exhibitions

Discount in the shop

Exclusive talks and tours with members of staff

We encourage volunteers to sign-up to the ValueYou scheme.

Tea and coffee facilities

A full induction

Resources and time to learn the history of the manor, gallery and each exhibition

Experience of what it involves in running a heritage site

# Volunteer Role Description



## Learning & Outreach Volunteer

### What we expect

Shifts in the learning and outreach department vary with weekday, evening and weekend positions available. Each shift lasts 3-4 hours. We ask that you are able to commit to 1 shift per fortnight.

Every volunteer is an ambassador of Pitzhanger Manor and Gallery and we expect you to represent our values and behaviours at all times.

### Interested?

Please fill out a volunteer interest form to <https://goo.gl/forms/aqsv9L2sWxsozpKg2> and we will be in touch.

Please note, inductions of volunteers will start in the new year. We look forward to meeting you!